

**UNITED STATES POST OFFICE**

DATE: August 25, 1987

OUR REF: CED03:DAJ:sdp

SUBJECT: Grievance Settlement

TO: Gene VerSteegh  
Craft Director  
DMI-APWU

RE: GRIEVANT: Carla J. Mauro  
CASE NO.: 77-87-3106  
RECEIVED: 6/26/87

The subject Step 2 grievance was discussed with you on August 20, 1987, in accordance with Article 15, Section 2, of the National Agreement. This letter will confirm our settlement of this grievance.

As a complete and final settlement of the subject grievance, the following resolution has been arrived at between the parties:

When employee's provide acceptable medical documentation meeting the requirements of Employee and Labor Relations Manual 513.364 not later than four (4) hours prior to their begin tour and present it to the Tour Superintendent on duty at the time, the sick leave request will be scheduled for that day. In instances where this requirement is not met, the determination as to whether the absence is scheduled or unscheduled will be made by the employee's immediate supervisor.

It is further agreed that the 4 hours of annual leave charged to the grievant will be changed to 4 hours of scheduled sick leave.

This settlement represents the complete and final resolution of the subject grievance and all issues pertaining thereto.

David A. Jones      8/25/87      Gene VerSteegh      8-25-87  
Management Official      DATE      Union Official      DATE

cc: Postmaster  
Director  
Mgr., Dist.  
Tour Supt.  
Supervisor  
E & LR File