

# UNION POSITION

SEPTEMBER 9, 1997

RE: ANNUAL LEAVE, ABSENCE CONTROL, HOLIDAY SCHEDULING AND OVERTIME SCHEDULING.

**LIGHT AND LIMITED DUTY** - ANY APWU EMPLOYEE ON LIGHT OR LIMITED DUTY WHO HAS BEEN ASSIGNED TO WORK IN ANOTHER AREA OR SECTION (OTHER THAN WHERE THEY HOLD A BID) FOR MORE THAN 30 DAYS, WILL RECEIVE THEIR ANNUAL LEAVE, HOLIDAY SCHEDULING AND OVERTIME CALL (IF WITHIN THE EMPLOYEES LIMITATIONS) ARE ASSIGNED TO REGARDLESS OF WHICH PAY LOCATION THEY HOLD A BID IN.

## **DETAILS -**

**A** - IF AN EMPLOYEE IS FORCED INTO A DETAIL THAT THEY HAVE NOT REQUESTED OR CHOSE TO BE IN, THEIR ANNUAL LEAVE, OVERTIME CALLS, HOLIDAY SCHEDULING WILL BE FROM THE SECTION THEIR BID IS IN.

**B** - IF AN EMPLOYEE REQUEST A DETAIL AND IS IN THAT DETAIL, FOR MORE THAN 30 DAYS, THEIR ANNUAL LEAVE, HOLIDAY SCHEDULING, AND OVERTIME WILL BE FROM THE SECTION THAT THEY ARE DETAILED IN.

**C** - IF AN EMPLOYEE IS IN A DETAIL FOR LESS THAN 30 DAYS, THEIR ANNUAL LEAVE, HOLIDAY SCHEDULING AND OVERTIME WILL BE MADE BASED ON THE SECTION WHERE THEY WILL BE WORKING AT THE TIME OF THE DESIRED ANNUAL, OVERTIME AND HOLIDAY WORK. EXAMPLE- AN EMPLOYEE IS ON A DETAIL FOR ONE WEEK (WEEK A). THEY WANT ANNUAL FOR THE FOLLOWING WEEK (WEEK B). THE REQUEST FOR WEEK B LEAVE WILL BE SUBMITTED TO AND SUBJECT TO APPROVAL IN THE SECTION THE EMPLOYEE WILL BE WORKING IN ON WEEK B.

LANCE